

**FORM – I**  
[See Rule 6]

**NOTICE FOR THE ELECTION OF MEMBER / SARPANCH**

- (i) Name of the Gram Panchayat
- (ii) Name of the Mandal Parishad
- (iii) Number of Members inclusive of Sarpanch
- (iv) Number of the wards for which the Members are to be elected.
- (v) Reservation particulars where the office of Sarpanch is reserved:
- (vi) Reservation particulars of ward members

Category	Ward Nos.
ST(W)	
ST(G)	
SC (W)	
SC (G)	
BC (W)	
BC(G)	
Women	

- (vii) Nomination papers shall be presented
  - (a) On (dates)
  - (b) Time (hours) from to
  - (c) Place
  - (d) To (Whom)
- (viii) Scrutiny of nomination papers
  - (a) Place
  - (b) Date
  - (c) Time
- (ix) Withdrawal of candidature
  - (a) Place
  - (b) Last Date
  - (c) Time
- (x) Polling shall be held
  - (a) Place
  - (b) Date
  - (c) Time
- (xi) Counting of votes
  - (a) Place
  - (b) Date
  - (c) Time
- (xii) Declaration and publication of results
  - (a) Place
  - (b) Date
  - (c) Time
- (xiii) Meeting for the election of Upa- Sarpanch
  - (a) Place
  - (b) Date
  - (c) Time

**RETURNING OFFICER**

**FORM - II**  
[See Rule 6]

**NOTICE OF ELECTION FOR THE OFFICE OF MEMBERS, MANDAL  
PARISHAD / ZILLA PARISHAD.....**

Notice is hereby given that --

(1) An election is to be held for the office of the Members of Mandal Parishad / Zilla Parishad .....

(a) Total number of members of Territorial constituencies :

(b) Reservation particulars :

<b>Reservation Category</b>	<b>Name of the territorial constituency</b>
ST(W)	
ST(G)	
SC (W)	
SC (G)	
BC (W)	
BC(G)	
Women	

(2) Nomination papers may be delivered by a candidate or his proposer to the undersigned or to -----(person authorized) between 10.30 A.M. and 5.00 P.M. from ----- to -----.

(3) Forms of nomination papers may be obtained at the place and time aforesaid.

(4) The nomination papers will be taken up for scrutiny at ----- on ----- at -----.

(5) Notice of withdrawal of candidature may be delivered by a candidate or his proposer or by his election agent who has been authorised in writing to deliver it either of the officers specified in paragraph (2) above at his office before 3.00 P.M. on the -----.

(6) In the event of election being contested, the poll will be taken on ----- between the hours of ----- and -----.

Place :

Date :

**RETURNING OFFICER**

**FORM – III**  
*[See Rule 8 (1)]*

**GRAM PANCHAYAT .....**  
**(Scheduled Area / Non-Scheduled Area)**

**NOMINATION PAPER**  
**Part – I**

1. Name of the Office : Member / Sarpanch
2. Name or number of the ward :
3. Whether the ward is reserved for :  
(a) SCs  
(b) STs  
(c) BCs  
(d) Women
  
4. Full name of the candidate :
5. Father's /Mother's/Husband's name :
6. Serial Number of candidate in the electoral Roll
7. Age :
8. Sex :
9. Occupation and Address :
  
10. Full name of the proposer :
11. Serial Number of proposer in the electoral roll :
12. Signature of the proposer :

**Part - II**

***(CANDIDATE'S DECLARATION)***

I, the candidate mentioned in Part – I assent to this nomination and hereby declare.

- (a) that I have completed ----- years of age
- (b) that the code of conduct prescribed by the State Election Commission has been read by me/ read over to me and I will abide by it.
- (c) that my name and my father's /mother's /husband's name have been correctly spelt out above in telugu language.
- (d) that to the best of my knowledge and belief, I am qualified and not also disqualified for being chosen to fill the seat.

**Signature of the candidate**

**Part – III**  
**(Declaration in case of SC/ST/BC candidate)**

I hereby declare that I am a member of the .....  
.....Caste / Tribe which is a Scheduled Caste / Scheduled Tribe /  
Backward Class in the State of Andhra Pradesh is relation to ..... District  
or area in the State.

**Signature of Candidate**

The above declaration is solemnly affirmed before me (name of the officer in block  
letters) by .....who is personally known to me / who has been identified to my  
satisfaction by.....of.....

Signature of the Gazetted Officer or any other  
officer of the Revenue Department  
not below the rank of a MRO.

(Seal of office)

Full designation  
Date

**Part – IV**  
**(To be filled by the Returning Officer)**

Serial No. of Nomination Paper -----

This nomination paper was delivered to me at my office at ----- (hour) on ---  
----- (date) by the candidate / proposer.

**Signature of the Returning Officer or  
other authorised person**

**Part – V**

(Decision of Returning Officer accepting or rejecting the nomination paper)

I have examined this nomination in accordance with rule 12 of APPR (Conduct of  
elections) Rules, 2006 and decide as follow:

Accepted / Rejected

Date -----

Returning Officer

----- (Perforation ) -----

**Part – VI**

**RECEIPT FOR NOMINATION PAPER AND NOTICE FOR SCRUTINY**  
*(To be handed over to the person presenting the nomination paper)*

Serial No. of Nomination Paper.....

The Nomination paper of.....a candidate for election of Sarpanch /  
Member of ward no.----- of----- Gram Panchayat was delivered to me  
at .....(hour) on.....(date) by the .....candidate / proposer.

All nomination papers will be taken up for scrutiny at.....  
(hour)..... on..... (date) at.....(place).

**Date:.....**

**Returning Officer**

**FORM - IV**  
[ See Rule 8 (1) ]

**NOMINATION PAPER**  
**Part- I**

Election to the Office of Member ----- Territorial  
Constituency ----- Mandal Parishad / Zilla Parishad.

I nominate as a candidate for election to the office of Member -----  
Territorial Constituency -----Mandal Parishad / Zilla Parishad.

Name of the candidate :  
Father's / Mother's / Husband's Name :  
Postal address of the candidate :

His / Her name is entered at Serial Number ----- in Section Number -----  
----- of the electoral roll for ----- Gram Panchayat comprised in  
the Mandal Parishad -----.

My name is ----- and it is entered at Serial Number -----  
----- in Section Number ----- of the electoral roll for the Gram  
Panchayat .....falling within the Territorial constituency  
.....of Mandal Parishad / Zilla Parishad-----.

Date :

**Signature of proposer.**

---

**Part - II**

(Candidates declaration)

I, the candidate mentioned in Part –I assent to this nomination and hereby declare–

(a) that I have completed ----- years of age.

(b) (i) that I am set up at this election by the ----- party, which is recognised National Party / State Party / Registered political party with reserved symbol (strike out which is not applicable) and that the symbol reserved for the above party be allotted to me.

OR

(b) (ii) that I am set up at this election by the ----- party, which is a registered political party without reserved symbol that I am contesting this election as an independent candidate. (Strike out which is not applicable) and that the symbols I have chosen, in order of preference, are:-

(i) ..... (ii) .....  
(iii) .....

(c) that my name and my father's / mother's / husband's name have been correctly spelt out above in telugu.

(d) that to the best of my knowledge and belief, I am qualified and not also disqualified for being chosen to fill the seat in the Mandal Parishad / Zilla Parishad.

(e) that the code of conduct proscribed by the State Election Commission is read by me/ is read over to me and I will abide by it.

**Signature of the candidate**

**Part – III**

**(Declaration in the case of Scheduled Caste/ Scheduled Tribe/ Backward Class Candidate)**

I further declare that I am a member of the ----- Caste / Tribe which is a Scheduled Caste / Scheduled Tribe / Backward Class of the State of Andhra Pradesh in relation to ----- district or area in the State.

Date :

**Signature of the candidate.**

The above declaration is solemnly affirmed before me.....( name of the officer in block letters) by ----- who is personally known to me/ who has been identified to my satisfaction by ----- of -----

Signature of the Gazetted Officer or any  
Officer of the Revenue  
Department not below the rank of MRO

Full designation

Date

(Seal of the Office)

**Part – IV**

(To be filled by the Returning Officer)

Serial Number of Nomination Paper -----.

This nomination was delivered to me at my office at ----- (hour) on ----- (date) by the candidate / proposer.

Date :

**Returning Officer.**

---

**Part – V**

**(Decision of Returning Officer accepting or rejecting the Nomination Paper )**

I have examined this nomination paper in accordance with Rule 12 and decide as follows

Accepted / Rejected

Date :

**Returning Officer.**



**Part - VI**  
**(Receipt for Nomination Paper and notice for Scrutiny)**

(To be handed over to the person presenting the nomination paper)

Serial Number of Nomination paper -----

The nomination paper of ----- a candidate for election to the office of Member  
----- Territorial constituency ----- Mandal Parishad /  
Zilla Parishad was delivered to me at ----- (hour) on ----- (date) by the candidate /  
proposer.

All nomination papers will be taken up for scrutiny at ----- (hour) on -----  
(date) at ----- (place).

Date :

**Returning Officer.**

**FORM – V**  
*[See rule 11]*

**LIST OF NOMINATIONS RECEIVED**

Election to Sarpanch / Member of Ward No. .... of ..... Gram Panchayat / Member, .....  
Territorial Constituency of ..... Mandal Parishad / Zilla Parishad.

S.No of Nomination Paper	Name of Candidate	Father's or Husband's Name	Age of the candidate	Occupation & Address	Particulars of Caste or Tribes for candidates belonging to Scheduled Castes or Scheduled Tribe or Backward Class	Electoral Roll number of Candidate	Name of the Proposer	Electoral Roll No. of Proposer	* Name of the Political Party (National / State or registered) by which the candidate claims to have been set up/ independent candidate	* Symbols chosen in order of preference by the candidate
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.

The nomination papers will be taken up for scrutiny at .....A.M./ P.M. on ..... (date) at .....(place).

Place :

Date :

Signature of the Returning Officer or  
other authorised person

\* applicable in case of election to Member, Mandal Parishad / Zilla Parishad.

**FORM - VI**  
[See Rule 12(4)]

**LIST OF VALIDLY NOMINATED CANDIDATES**

Election to Sarpanch / Member of Ward No. .... of ..... Gram Panchayat /  
Member, ..... Territorial Constituency of ..... Mandal  
Parishad / Zilla Parishad.

S.No	Name of the Candidate	Name of father's/mother's / husband	Address of Candidate	* Party affiliation if any
(1)	(2)	(3)	(4)	(5)
1				
2				
3				
4				

Place :

**Returning Officer.**

Date :

\* applicable in case of election to Member, Mandal Parishad / Zilla Parishad.

**FORM - VII**  
[ See Rules 14 (1) ]

**NOTICE OF WITHDRAWAL OF CANDIDATURE**

Election to Sarpanch / Member of Ward No. .... Of ..... Gram Panchayat / Member, ..... Territorial Constituency of ..... Mandal Parishad / Zilla Parishad.

To

The Returning Officer,

I, ----- a candidate validly nominated at the above election do hereby give notice that I withdraw my candidature.

Place :

Date :

**Signature of Candidate.**

This notice was delivered to me at my office at ----- (hour) on ----- (date) by ----- (name) \* the candidate / candidate's proposer / candidate's election agent who has been authorised in writing by the candidate to deliver it.

Date :

**Returning Officer.**

---

**RECEIPT FOR NOTICE OF WITHDRAWAL**  
(To be handed over to the person delivering the notice)

The notice of withdrawal of candidature by ----- a validly nominated candidate at the election to the office of the Sarpanch / Member of Ward No. .... Of ..... Gram Panchayat / Member, ..... Territorial Constituency of ..... Mandal Parishad / Zilla Parishad was delivered to me by the \* candidate/ candidates proposer / candidate's election agent who has been authorised in writing by the candidate to deliver it at my office at ----- (hour) on ----- (date).

**Returning Officer.**

\* Strike off the inappropriate alternatives.

**FORM - VIII**  
*[ See Rules 14 (2) ]*

**PUBLICATION OF NOTICE OF WITHDRAWAL OF CANDIDATURE**

Election to Sarpanch / Member of Ward No. .... of ..... Gram Panchayat /  
Member, ..... Territorial Constituency of ..... Mandal  
Parishad / Zilla Parishad.

Notice is hereby given that the following validly nominated candidate / candidates at the  
above election withdraws / withdraw his candidature / their candidature today.

Name of validly nominated Candidate	Address of validly nominated candidate	Remarks
1.		
2.		
3.		
etc.		

Date :

**Returning Officer.**

**FORM - IX**  
[ See Rule 15 ]

**LIST OF CONTESTING CANDIDATES**

Election to Sarpanch / Member of Ward No. .... Of ..... Gram Panchayat /  
Member, ..... Territorial Constituency of ..... Mandal  
Parishad / Zilla Parishad.

S.No.	Name of the Candidate	Address of candidate	* Party affiliation if any	Symbol allotted
(1)	(2)	(3)	(4)	(5)

1.  
2.  
3.  
4.  
etc.

Place :  
Date :

**Returning Officer.**

\* Applicable in case of election to member, Mandal Parishad / Zilla Parishad.

**Note:**

1. In the election to member / Mandal Parishad / Zilla Parishad, for the purpose of listing, the names of candidates shall be placed in the following categories.

- a) candidates of recognised political parties (National and State parties)
- b) candidates of registered political parties with a reserved symbol.
- c) candidates of registered political parties without a reserved symbol
- d) independent candidates.

2. Under Col. No. 1 above, the serial numbers of candidates of all above four categories shall be given consecutively and not separately for each category in case of election to member, Mandal Parishad / Zilla Parishad.

**FORM - X**  
*[ See Rule 16]*

**DECLARATION OF THE RESULT OF UNCONTESTED ELECTION**

In accordance with Rule 16 of the Andhra Pradesh Panchayat Raj (Conduct of Elections) Rules 2006, I declare that the following candidate has been duly elected for the office of Sarpanch / Member of Ward No. .... of ..... Gram Panchayat / Member, ..... Territorial Constituency of ..... Mandal Parishad / Zilla Parishad.

Name:

Address:

\* Party affiliation, if any:

Place:

Date :

**Signature of the Returning Officer.**

---

\* Applicable in case of election to member, Mandal Parishad / Zilla Parishad.

**FORM - XI**  
*[See Rule 18 ]*

**APPOINTMENT OF ELECTION AGENT**

Election to Sarpanch / Member of Ward No. .... of ..... Gram Panchayat /  
Member, ..... Territorial Constituency of ..... Mandal  
Parishad / Zilla Parishad.

To

The Returning Officer,

I, ----- of----- a candidate at the above election do hereby  
appoint ----- of ----- as my election agent from this day at the above  
election.

Place :

Date :

**Signature of Candidate.**

I accept the above appointment.

Place :

Date :

**Signature of Election Agent.**

Approved

**Signature and seal of the  
Returning Officer**



**FORM - XII**  
[ See Rule 19]

**APPOINTMENT OF POLLING AGENT**

Election to Sarpanch / Member of Ward No. .... of ..... Gram Panchayat /  
Member, ..... Territorial Constituency of ..... Mandal  
Parishad / Zilla Parishad.

I, ----- a candidate / the election agent of ----- who is a candidate at  
the above election, do hereby appoint (name and address)-----  
---- as a polling agent to attend polling station No. ----- fixed for the poll -----  
---- at -----.

Place :

Date :

**Signature of Candidate / Election Agent**

I agree to act as such polling agent.

**Signature of Polling Agent**

**Declaration of polling agent to be signed before Presiding Officer**

I hereby declare that at above election I will not do anything forbidden by section 217 of  
the Andhra Pradesh Panchayat Raj Act, 1994, which I have read / has been read over to me.

Date: .....

**Signature of Polling Agent.**

Signed before me

Date:-

**Presiding Officer**

**FORM - XIII**  
*[ See Rule 20]*

**APPOINTMENT OF COUNTING AGENT**

Election to Sarpanch / Member of Ward No. .... of ..... Gram Panchayat /  
Member, ..... Territorial Constituency of ..... Mandal  
Parishad / Zilla Parishad.

To  
The Returning Officer,

I, ----- a candidate / the election agent of ----- who is a candidate at  
the above election, do hereby appoint the following persons as my counting agents to attend the  
counting of votes at -----.

Name of the Counting Agent	Address of the Counting Agent.
1.	
2.	
3.	

**Signature of Candidate / Election Agent**

I/We agree to act as such counting agents.

- 1.
- 2.
- 3.

Place :

Date :

Signature of the Counting Agents

**Declaration of counting agents**

We hereby declare that at the above election we will not do anything for bidden by  
section 217 of the Andhra Pradesh Panchayat Raj Act, 1994 which we have read/ has been read  
over to us.

- 1
- 2
- 3

**Signature of counting agent**

Signed before me

Date .....

**Returning Officer**

**FORM - XXV**  
[ See Rules 52 & 56 ]

**PART - I**  
**BALLOT PAPER ACCOUNT**

Election to the Sarpanch/ Member of Ward no. .... of ..... Gram Panchayat / Member,  
..... Territorial Constituency of .....Mandal Parishad /  
Zilla Parishad.

---

	Ward -----	
	Gram Panchayat	
No. and Name of the Polling Station	-----	
-----		
	<u>Serial No.(s)</u>	Total No.
	From                  To	

---

1. Ballot Paper received
2. Ballot Paper unused  
(i.e. not issued to Voters)
  - (a) With the Signature of Presiding Officer
  - (b) Without the Signature of Presiding Officer .....Total (a+b) .....
3. \* Ballot Papers used at the Polling Station .....
- (1-2 = 3) .....
4. Ballot Papers used at the Polling Stations but  
NOT INSERTED INTO THE BALLOT BOX.
  - (a) Ballot Papers cancelled for violation of voting  
procedure under rule 47(6)
  - (b) Ballot Papers cancelled for other reasons.
  - (c) Ballot Papers used as tendered ballot papers. ....\* Total (a + b + c) .....
- ~~5. \* Ballot Papers to be found in the ballot box~~  
(3 - 4 = 5)

\* Serial numbers need not be given

Date :

**Signature of the Presiding Officer**

**Part – II (of Form XXV)**

**RESULT OF INITIAL COUNTING**

( to be used when the counting of votes is done by mixing )

1. Total number of ballot papers found in the ballot box (es)  
used at the polling station.....
  
2. Discrepancy, if any, between the total number as shown against item 1 in this Part and the total number of ballot papers to be found in the ballot box(es) shown in item 5 of Part-I.....  
.....

Date.....

Signature of Counting Supervisor

**Signature of the Returning Officer**

-----

**FORM – XXVI**

[See Rules 57(11), 59 , 60 & 92]

**FINAL RESULT SHEET**

( to be used for recording the result where counting is done polling station wise )

Election to the Sarpanch/ Member of Ward no. .... of ..... Gram Panchayat / Member,  
..... Territorial Constituency of .....Mandal Parishad /  
Zilla Parishad.

Serial No. of polling station	No. of valid votes cast in favour of			Total of valid votes	No. of rejected votes	Total	No. of tendered votes
	A	B	C				

1

2

3

---

Total No. of votes recorded at Polling Station

---

No. of votes recorded on postal ballot papers.

---

Total votes polled.

---

Place.....

Date .....

**Returning Officer**

**FORM – XXVI**

[See Rules 57(11), 59 &92]

**FINAL RESULT SHEET**

( to be used when the counting of votes is done by mixing )

Election to the Sarpanch/ Member of Ward no. .... of ..... Gram Panchayat / Member,  
..... Territorial Constituency of .....Mandal Parishad /  
Zilla Parishad.

-----  
Polling Station No.      Total votes found in the ballot box (es)      No. of tendered votes  
-----

- (1)
- (2)
- (3)

.....  
.....

-----  
Total

1. Total number of valid votes recorded for candidates and of rejected ballot papers	Candidate's valid votes				Valid votes Total	Number of rejected ballot papers	Valid and rejected votes Total
	A	B	C	D			
1 <sup>st</sup> round.....	..	..	..	..	..	....	...
2 <sup>nd</sup> round...	..	..	..	..	....	...	....
3 <sup>rd</sup> round	..	..	..	..	....	...	....
4 <sup>th</sup> round	..	..	..	..	....	...	....
5 <sup>th</sup> round	..	..	..	..	....	...	....

-----  
Total

-----  
2.Total number of valid votes recorded on postal ballot papers for candidates and of rejected Postal ballot papers  
-----

Grand Total

-----  
Place.....  
Date .....

**Returning Officer**

**FORM XXVII**

*[See Rule 62 (1)(a)]*

(for use in election when the seat is contested)

**Declaration of result of election**

In accordance with rule 62 (1) (a) of Andhra Pradesh Panchayat Raj (Conduct of Election ) Rules, 2006, I, declare that the following candidate has been elected to the office of Sarpanch / Member of Ward No. .... of ..... Gram Panchayat / Member of ..... Territorial Constituency of ..... Mandal Parishad / Zilla Parishad.

Name:

Address:

\* Party affiliation, if any:

Place :

Date:

**Signature of Returning Officer**

\* Applicable in case of election of Member, Mandal Parishad / Zilla Parishad.

**FORM XXVIII**  
[See Rule 62(1)(b) ]

**RETURN OF ELECTION**

Election to the Sarpanch/ Member of Ward no. .... of ..... Gram Panchayat / Member,  
..... Territorial Constituency of .....Mandal Parishad /

Zilla Parishad.

Serial No	Name of the candidate	*Party affiliation, if any	Number of votes polled

(Total number of electors.....)

Total number of valid votes polled.....

Total number of rejected votes.....

Total number of tendered votes.....

I declare that-

.....(Name)

of .....(address)

has been duly elected to fill the seat.

Place.....

Dated.....

**Returning Officer**

\* applicable in case of election to Member, Mandal Parishad / Zilla Parishad



**FORM XXIX**  
*[See Rule 63 ]*

**CERTIFICATE OF ELECTION**

I, Returning Officer for the election to the Sarpanch/ Member of Ward no. .... of  
..... Gram Panchayat / Member, ..... Territorial Constituency of  
.....Mandal Parishad / Zilla Parishad hereby certify that I have on the ... ..... day of  
..... 2006 declared Shri/Smt/ Kum ..... of \*sponsored by  
..... (name of the recognised / registered political party) to have been duly  
elected to the said office in the ordinary / casual election and that in token thereof I have granted  
to him this certificate of election.

Place.....

Date.....

**Returning Officer**

Seal

\* applicable in case of election to member, Mandal Parishad / Zilla Parishad

**FORM No. XXXII**

[See Rules 85, 88, 92, 93 &94 ]

**PART – I – ACCOUNT OF VOTES RECORDED**

Election to the office of member..... Territorial Constituency of  
..... Mandal Parishad/Zilla Parishad.

No. & Name of the Polling Station \_\_\_\_\_

Identification No. of Voting Control Unit \_\_\_\_\_

Machine Number used at the polling station balloting unit \_\_\_\_\_

1. Total No. of electors assigned to the Polling Station.
2. Total No. of voters as entered in the Register of voters( Form-XXX)
3. No. of voters decided not to record Votes under Rule 81.
4. No. of voters not allowed to vote under Rule 79(6).
5. Total No. of votes recorded as per voting machine.
6. Whether the total No. of votes as shown against item 5 tallies with the total No. of voters as shown against item 2 minus No. of voters deciding not to record votes as against item No. 3 minus No. of voters as against item 4 or any discrepancy noticed.
7. No. of voters to whom tendered ballot Papers were issued under Rule 82.
8. No. of tendered ballot papers.

Sl. Nos. \_\_\_\_\_  
from to  
From

To  
(a) received for use

- (b) issued to electors
- (c) not used and returned

9. Account of paper seals

1. Serial number of paper seal

\_\_\_\_\_ Sl. No. \_\_\_\_\_  
From To

From  
To

2. Total number supplied.

3. Number of paper seals used.

4. Number of unused paper seals  
returned to Returning Officer  
(Deduct item 3 from item 2)

5. Serial number of damaged paper seals, if any

**Signature of Polling Agents.**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Date  
Place

**Signature of Presiding Officer**  
**Polling Station No.**

**Part – II Result of counting**

S.No.	Name of the Candidate	No. of Votes recorded
1		
2		
3		
3		
4		
5		
6		
7		
8		
9		
10		
	Total:	

Whether the total nos. of votes shown above tallies with the total No. of votes shown against item 5 of Part – I or any discrepancy noticed between the two totals. If any discrepancy noticed, the reasons for discrepancy are .....

Place:  
Date:

**Signature of Counting Supervisor**

Name of the candidate/election agent/counting agent

Full signature

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Place:  
Date:

**Signature of Returning Officer.**