

STATE ELECTION COMMISSION

3rd Floor, Buddha Bhavan, M.G. Road, Hyderabad-500003, A.P.

Navin Mittal, IAS
Secretary

Off: 27545350, 27536055
Fax: 27544580, 27544428
Email: secy.apsec@gmail.com
Website: www.apsec.gov.in

Lr.No. 498/SEC-B1/2014

Date: 20.03.2014

To
All Collectors and District Election Authorities.

Sir/Madam,

Sub:- SEC – 4th ordinary elections to Municipal Bodies and MPTCs/ZPTCs –
Compilation of daily reports on status of various election related activities for
review by the State Election Commissioner daily at 6:00 PM till the completion
of election process – Reg.

The list of contesting candidates for all wards in (10) Municipal Corporations and
(146) Municipalities and Nagar Panchayats were published on 18.03.2014 and the poll is
scheduled on 30.03.2014. Various election related activities are currently underway in all the
districts.

With regard to elections to MPTCs/ZPTCs, the last date for filing of nominations is
20.03.2014 and scrutiny of nominations is scheduled for tomorrow. The poll is scheduled on
06.04.2014. Various activities relating to MPTC/ZPTC elections are also currently underway.


The State Election Commissioner decided that a daily report shall be obtained from
the Collectors & DEAs on various activities relating to conduct of Municipal and MPTC/ZPTC
elections by senior officials of the Commission and a meeting shall be held regularly at 6:00
PM with senior officials of the Commission to review the progress of various election related
activities till the completion of election process.

To facilitate this, the following instructions are issued.

- 1) All the Collectors and DEAs are requested to send a daily status report on activities
relating to conduct of elections to Municipal bodies and MPTCs/ZPTCs in the
proformas given as Annexure-I and Annexure-II respectively from 20.03.2014 till the
completion of election process.
- 2) The Collectors & DEAs are requested to appoint CEOs of ZPPs concerned as Nodal
Officers to compile information on MPTC/ZPTC elections of their respective districts
and send it to the Commission. Sri P. Satyanarayana Reddy, Retd. Joint Secretary
now working as OSD is appointed as Liaison Officer to be in touch with CEOs of ZPPs
to ensure smooth transmission of information on daily basis. Mobile No. of Sri P.
Satyanarayana Reddy, OSD is 8978600198.
- 3) The Collectors & DEAs are requested to appoint a Nodal Officer, if not already done,
to compile information on Municipal elections of their respective districts and send it
to the Commission. Sri N. Jayasimha Reddy, Joint Director (Municipal) is appointed
as Liaison Officer to be in touch with Nodal Officer concerned to ensure smooth
transmission of information on daily basis. Mobile No. of Sri N. Jayasimha Reddy, JD
is 9949588353.

Encl: Annexure-I and II.

Yours faithfully,


SECRETARY

Copy to:

The Commissioner & Director of Municipal Administration, AP, Hyderabad.

The Commissioner of Panchayat Raj & Rural Employment, AP, Hyderabad.

All the Municipal Commissioners of Corporations / Municipalities / Nagar Panchayats.

All the Chief Executive Officers of ZPPs

ANNEXURE – I
Daily Status Report on activities relating to Municipal Elections

Name of the District : _____

S.No.	Activity	Status
1.	Electronic Voting Machines	(Deployment of ECIL Engineers and usage of video footage available on ECI website and YouTube on commissioning, conduct of poll, sealing and counting of votes with EVMs for training purpose, etc.)
2.	Printing of ballot papers for EVMs at Government Presses	(Also indicate total No. of wards in the district and No. of wards for which printing is over)
3.	Randomization, deployment and training of polling personnel.	(Indicate sufficiency of polling personnel, randomization, issue of appointment orders, training, etc.)
4.	Identification of sensitive and hypersensitive polling stations.	(Also furnish No. of sensitive, hypersensitive, problematic polling stations in each ULB in the district)
5.	Bandobust plans	(Bandobust plan drawn out by Police department including traffic management and crowd management on the date of poll)
6.	Arrangements for webcasting and videography.	(Availability of web cameras, enrolment of student and other volunteers having laptops, selection of polling stations having required electrical points and BSNL broadband connection feasibility etc for webcasting. Also indicate No. of polling stations finalised for webcasting and videography)
7.	Deployment of Micro Observers	(Selection of employees suitable to be deployed as Micro Observers, their appointment and deployment).
8.	Identification of distribution, reception, strong room and counting centres.	(Selection of suitable places for distribution, reception, strong room and counting centres – avoid schools where SSC examinations are underway)
9.	Appointment of counting personnel and their training.	(Selection of counting personnel to undertake counting of votes on EVMs and their training)
10.	Sufficiency of election material.	(Availability of sufficient quantity of EVM compatible seals, indelible ink and other material required for poll and counting).
11.	Implementation of MCC, activity report on FS, SST and MCC monitoring teams.	(Report on any major violations or seizures of cash or illicit liquor etc.)
12.	Any other important item as the Collector & DEA may deem necessary	

ANNEXURE – II
Daily Status Report on activities relating to MPTC/ZPTC Elections

Name of the District : _____

S.No.	Activity	Status
1.	Ballot Boxes	(Status on arrangements made for lifting of ballot boxes from Karnataka / Tamil Nadu / Odisha as per the orders issued by Commission on 19.03.14 and ensuring that sufficient ballot boxes in good condition are secured for conducting poll smoothly).
2.	Printing of ballot papers	(Status on availability of paper, receipt of additional quantity wherever indented, finalisation of presses)
3.	Randomization, deployment and training of polling personnel.	(Indicate sufficiency of polling personnel, randomization, issue of appointment orders, training, etc.)
4.	Identification of sensitive and hypersensitive polling stations.	(Status and No. of sensitive, hypersensitive, problematic polling stations in the district)
5.	Bandobust plans	(Status on bandobust plan drawn out by Police department)
6.	Arrangements for webcasting and videography.	(Status on availability of web cameras, enrolment of student and other volunteers having laptops, selection of polling stations having required electrical points and BSNL broadband connection feasibility etc for webcasting. Also indicate No. of polling stations finalised for webcasting and videography)
7.	Deployment of Micro Observers	(Status on selection of employees suitable to be deployed as Micro Observers, their appointment and deployment).
8.	Identification of distribution, reception, strong room and counting centres.	(Status on selection of suitable places for distribution, reception, strong room and counting centres – avoid schools where SSC examinations are underway. Also select places that can accommodate more number of tables to complete counting quickly)
9.	Appointment of counting personnel and their training.	(Status on selection of counting personnel to undertake counting of votes and their training)
10.	Sufficiency of election material.	(Availability of sufficient quantity of indelible ink in good condition, paper seals compatible with ballot boxes and other material required for poll and counting).
11.	Implementation of MCC, activity report on FS, SST and MCC monitoring teams.	(Report on any major violations or seizures of cash or illicit liquor etc.)
12.	Any other important item as the Collector & DEA may deem necessary	

