

ELECTION / URGENT

STATE ELECTION COMMISSION

3rd Floor, Buddha bhavan, M.G.Road, Secunderabad - 500 003.

**Sri A V Satya Ramesh,
Joint Secretary**

**Office: 27545350,27543123
E.Mail: apsec@ap.gov.in
Website:www.apsec.gov.in**

Lr. No.141/SEC-B1/2011-3,

Dated:19.03.2013

To

The Election Authority & Commissioner of
Panchayat Raj & Rural Employment, A.P., Hyderabad.
All the Collector and District Election Authorities (except Hyderabad)

Sir/Madam,

Sub: State Election Commission, AP., Hyderabad-Fourth Ordinary
Elections to Panchayat Raj bodies-2011- Appointment of
Administrative Machinery for the conduct of Elections to
Panchayat Raj -Reg.

Ref:1. This Office Notification No.335/SEC-B1/2006, dated:
24.04.2006 (Copy enclosed).

2. This Office Notification No.141/SEC-B1/2011, dated:
28.02.2011(Copy enclosed).

In exercise of the powers conferred by article 243 K of the
Constitution of India, the State Election Commission had notified
Administrative Machinery for the conduct of elections to the Panchayat Raj
bodies in the State vide Notifications cited, in the reference 1st and 2nd cited
which hold good for the ensuing elections also. Copies of the notification
may be extended to all concerned as election related work is now under
progress.

Yours faithfully,
Sd/- A.V.Satya Ramesh
Joint Secretary


Copy to:

All the Chief Executive Officers of Zilla Parishad & Additional District
Election Authorities.

All the District Panchayat Officers & Additional District Election Authorities.

// Attested //


Assistant Secretary


19/3/2013

STATE ELECTION COMMISSION

3rd Floor, Buddha Bhavan, M.G. Road, Secunderabad – 500 003

NOTIFICATION

No.141/SEC-B1/2011

Dated:28.2.2011

In exercise of the powers conferred under Article 243-K of the constitution of India and in continuation of the orders issued in Notification No.335/SEC-B1/2006, dt:24.4.2006, and also in supersession of the Notification issued in reference No. 335/ SEC-B1/2006, dt: 06.07.2006, the state Election Commission, hereby, authorizes the District Election Authorities to appoint Tahasildars, Mandal Parishad Development Officers or any other Gazetted Officer as Assistant District Election Authorities to perform any such function, as may be, assigned to them by the District Election Authority, in connection with conduct of elections to the Panchayat Raj Institutions as per the provisions of the Andhra Pradesh Panchayat Raj(Conduct of Elections)Rules,2006 issued in G.O.Ms.No.142,PR & RD(elecs) Department, dt:3.5.2006.

(BY ORDER AND IN THE NAME OF THE STATE ELECTION COMMISSIONER)

**Sd/- G.M.Ramesh Kumar
Secretary**

To

- All Collectors & District Election Authorities
- All Chief Executive Officers of Zilla Parishad & Addl. District Election Authorities.
- All District Panchayat Officers & Addl. District Election Authorities.
- All Revenue Divisional Officers & Deputy District Election Authorities through the Collectors concerned.
- All Tahasildars through the Collectors concerned.
- All Mandal Parishad Development Officers through the Chief Executive Officer, Zilla Parishad concerned.

Copy to:

- The Commissioner of Panchayat Raj, Hyderabad
- The Prl. Secretary to Govt., PR&RD Department, Secretariat, Hyderabad.

// Attested //

N. Jayashankar Reddy
Assistant Secretary

J.R.
28/2/2011

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STATE ELECTION COMMISSION

3rd Floor, Buddha Bhavan, M G Road, Secunderabad – 500 003

No.335/SEC-B1/2006

Dated:24.04.2006

NOTIFICATION

In exercise of the powers conferred by article 243 K of the Constitution of India and in cancellation of all previous orders on the subject, the State Election Commission, hereby, appoints the administrative machinery for the conduct of elections to Panchayat Raj Institutions as follows:-

1. In this notification, unless the context otherwise requires, -
 - (i) 'Act' means the Andhra Pradesh Panchayat Raj Act, 1994;
 - (ii) Except in cases where any authority, is specifically authorised to exercise the powers, and perform the functions, of election authority under this notification, 'election authority' means, the Commissioner of Panchayat Raj.
 - (iii) 'Rules' means the Andhra Pradesh Panchayat Raj Act (Conduct of Elections) Rules, 2006

- 2(a). The District Collector shall be the District Election Authority. The functions of the Election Authority under the rules may also be performed, unless specifically otherwise provided, by the District Election Authority, within his jurisdiction.
- (b) The Joint Collector of the District, the Chief Executive Officer of Zilla Parishad and the District Panchayat Officer, shall be Additional District Election Authorities. The Revenue Divisional Officer or the Sub-Collector, as the case may be, in the District shall be Deputy District Election Authority.
- (c) The Additional District Election Authority and the Deputy District Election Authority shall perform, such functions as may be assigned to them, by the District Election Authority. The District Election Authority may authorise, in writing, the Additional District Election Authority or the Deputy District Election Authority, to exercise in any local area in the District, in regard to any Gram Panchayat/Mandal Parishad /Zilla Parishad in that area, any of the powers vested in him under the rules.

3. Subject to the general superintendence, direction and control of the State Election Commissioner, the District Election Authority shall be responsible for the conduct, co-ordination and supervision of all items of work, connected with the conduct of elections, of

the Members and Sarpanch of Gram Panchayats, Members of Mandal Parishads and the Members of Zilla Parishads, within his jurisdiction.

4 (a) For every election to fill the seat of Members of Mandal Parishad and Members of Zilla Parishad, the District Election Authority shall appoint a Returning Officer for every Mandal Parishad or Zilla Parishad, as the case may be, who shall, as far as possible, be a Gazetted Officer not below the rank of Mandal Parishad Development Officer.

(b) For every election to fill the seats of Members and Sarpanch of Gram Panchayat, the District Election Authority shall appoint a Returning Officer for one or more Gram Panchayats who shall be an officer of the State Government or a local authority.

5 (a). The District Election Authority may appoint, one or more persons, as Assistant Returning Officers to assist any Returning Officer:

Provided that, every such person shall be an Officer of the State Government or of a local authority.

(b) Every Assistant Returning Officer shall, subject to the control of the Returning Officer, be competent to perform all or any of the functions of the Returning Officer:

Provided that no Assistant Returning Officer shall perform any functions of the Returning Officer, which relate to the scrutiny of nominations, unless the Returning Officer is unavoidably prevented from performing the said function.

6. It shall be the general duty of the Returning Officer, at any election, to do all such acts and things as may be necessary, for conducting the election in the manner provided under the Act and Rules or orders made thereunder.

7 (a). The District Election Authority shall, subject to such directions as may be issued by the State Election Commission provide as many polling stations as are necessary, for the conduct of election and shall publish in such manner as the State Election Commission may direct, a list showing the polling stations and the areas or groups of voters, for which they have respectively been provided.

(b) The District Election Authority, or any other officer authorised by him, shall appoint a Presiding Officer for each polling station, and such other polling personnel as he thinks

(3)

necessary, subject to the condition that he shall not appoint, any person who has been employed by or on behalf of, or has been otherwise working, for a candidate in connection with the election :

Provided that if a polling officer is absent from the polling station, the Presiding Officer may appoint any person who is present at the polling station, other than a person who has been employed by or on behalf of, or has been otherwise working for a candidate in connection with the election, to be the polling officer and inform the Returning Officer about such appointment.

(c) A polling officer shall, if so directed by the Presiding Officer, perform all or any of the functions of a Presiding Officer under these Rules.

(d) If a Presiding Officer, owing to illness or other unavoidable cause, is obliged to absent himself from the polling station, his functions shall be performed by such polling officer, as has been authorised by the Returning Officer, to perform such functions during any such absence.

(e) It shall be the general duty of the Presiding Officer at the polling station to keep and maintain public order there at, and to see that the poll is taken in a fair manner.

(BY ORDER AND IN THE NAME OF THE STATE ELECTION COMMISSIONER)

Sd/- G.M.Ramesh Kumar
Secretary

To
The Election Authority & Commissioner of Panchayat Raj, Hyderabad.
All the Collector and District Election Authorities.
All the Joint Collectors and Additional District Election Authorities.
All the Chief Executive Officers of Zilla Parishad and Additional District Election Authorities.
All the District Panchayat Officers and Additional District Election Authorities.
All the Revenue Divisional Officers and Deputy District Election Authorities.

// Attested //

Aush Ramesh
Joint Secretary 24/4/08

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24/4/08*

