

**Elections/ Most Immediate**

**STATE ELECTION COMMISSION**  
3<sup>rd</sup> Floor, Buddha Bhavan, M G Road, Secunderabad – 500 003.

**C I R C U L A R**

**No.528/SEC-F1/2011-3**

**Dated: 01-07-2011**

Sub:- Conduct of 4<sup>th</sup> ordinary elections to Urban Local Bodies - Providing of additional Polling Personnel for polling stations having more than 1200 electors – Certain instructions - Issued - Regarding.

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In order to conduct of 4<sup>th</sup> ordinary elections to Urban Local Bodies orderly manner, an extra polling officer shall be provided to the polling stations where the number of electors is more than 1200. In such polling stations, duties may be assigned to the Polling Officers as under:-

1. First Polling Officer is responsible for identification of voters and incharge of marked copy of the electoral roll,
2. Second polling Officer will be incharge of indelible ink,
3. Third Polling Officer will be incharge of register of voters,
4. Fourth Polling Officer will be incharge of the voter's slip and
5. Fifth Polling Officer will be incharge of the control unit of the voting machine.

An additional person may also be provided in the polling parties who will verify whether the electors standing in the queue to cast vote are carrying proper identification documents. Only those electors should be allowed to stand in queues who are either carrying Electoral Photo Identity Card (EPIC) or any one of the alternative documents that were prescribed by the Commission. The Election Authority & Commissioner & Director of Municipal Administration, AP., Hyderabad, all Collectors & DEAs and Commissioners of all Municipal Corporations and all Municipal Commissioners in the State are hereby directed to follow the above instructions without fail.

**Sd/- K. Ram Gopal**  
**SECRETARY**

To

- 1) The EA & Commissioner & Director of Municipal Administration, AP., Hyd.
- 2) All the Collectors & DEAs in the State.
- 3) All the Commissioners of Municipal Corporations in the State.
- 4) All the Municipal Commissioners in the State.
- 5) All the Regional Directors-cum-Appellate Commissioners of Municipal Administration in the State.

Copy to the Secretary to Govt., MA & UD Department, AP., Secretariat, Hyderabad.

**// ATTESTED //**

  
**ASSISTANT SECRETARY**

