

STATE ELECTION COMMISSION

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Lr.No.214/SEC-F1/2014

Date: 14.03.2014

To
All the Collectors & District Election Authorities.
All the Commissioners of Municipal Corporations.

Sir/Madam,

Sub: State Election Commission – 4th ordinary elections to Municipal Bodies –
Submission of Form-A and Form-B – Circular instructions issued on
09.03.2014 – Reg.

Ref: SEC Circular No.214/SEC-F1/2014, dated 09.03.2014.

The State Election Commission issued detailed instructions with regard to submission of Form-A and Form-B by recognised and registered political parties in the Handbook for Contesting Candidates in elections to Municipalities and Nagar Panchayats (Page No.24 to 26) and Handbook for Contesting Candidates in elections to Municipal Corporations (Page No.18 and 19). They were also given in Handbook of Election Officers of Municipalities and Nagar Panchayats and Handbook of Returning Officers of Municipal Corporations. The same instructions were reiterated in the said circular.

In the political parties meeting held in the Commission's office on 13.03.2014, all the political parties complained that the Collectors & DEAs are not accepting Form-A submitted by the recognised and registered political parties and also that wherever accepted they are not sending xerox copies of those forms with their endorsement to the Election Officers of the Municipalities and Nagar Panchayats concerned.

In view of this, the following instructions are issued, which shall be followed scrupulously in order to eliminate scope for any complaints from the political parties.

1. Form-A shall be submitted to the designated authority (Collector in case of Municipalities and Nagar Panchayats and Commissioner in case of Municipal Corporations) on or before 5:00 PM on the last date for making nominations.
2. Form-B shall be submitted to the Election Officer (in case of Municipalities and Nagar Panchayats) / Returning Officer (in case of Municipal Corporations) before 3:00 PM on the last date for withdrawal of candidature.

(PTO)

Municipalities / Nagar Panchayats:

3. The authorisation given in Form-A by the Recognised and Registered Political parties shall be accepted by the Collectors & DEAs till 5:00 PM on the last date for making nominations. The Collectors & DEAs shall in turn make xerox copies thereof and send them with their endorsement to the Election Officers of Municipalities and Nagar Panchayats within their jurisdiction **immediately** and in any case not later than 3:00 PM on the last date for withdrawal of candidature.
4. The political parties are at liberty to extend a copy of Form-A to the Election Officer concerned. Submission of Form-A to the Election Officer concerned is not mandatory and it is not a ground for not accepting Form-A by the Collectors.
5. The Election Officer is also given in the address entry of Form-A as under Point No. 5 of the said circular candidates are allowed to produce both Form-A and Form-B in original directly to the Election Officer concerned, in which case, it shall be presumed that the candidate is duly nominated by the concerned party.
6. Form-B shall be submitted to the Election Officer concerned before 3:00 PM on the last date of withdrawal of candidature.

Municipal Corporations:

7. The authorisation given in Form-A by the Recognised and Registered Political parties shall be accepted by the Commissioners of Municipal Corporations concerned till 5:00 PM on the last date for making nominations. They shall in turn make xerox copies thereof and send them with their endorsement to the Returning Officers concerned within their jurisdiction **immediately** and in any case not later than 3:00 PM on the last date for withdrawal of candidature.
8. The political parties are at liberty to extend a copy of Form-A to the Returning Officer concerned. Submission of Form-A to the Returning Officer concerned is not mandatory and it is not a ground for not accepting Form-A by Municipal Commissioners concerned.
9. The Returning Officer is also given in the address entry of Form-A as under Point No. 5 of the said circular candidates are allowed to produce both Form-A and Form-B in original directly to the Returning Officer concerned, in which case, it shall be presumed that the candidate is duly nominated by the concerned party.
10. Form-B shall be submitted to the Returning Officer concerned before 3:00 PM on the last date of withdrawal of candidature.

Yours faithfully,
Sd/- Navin Mittal
SECRETARY

Copy to all Commissioners of Municipalities and Nagar Panchayats.
Copy to all Recognised and Registered Political Parties.

// Attested //


Joint Secretary